

Institute of Insurance Economics

## Author Guidelines for the «St.Galler Trendmonitor für Risikound Finanzmärkte»

Please consider the following instructions when creating your article:

- The length of the article should be 3 to 4 pages (approximately 1,000 to 2,000 words) and include a maximum of two graphics
- Please include an introduction with a maximum of 785 characters (including spaces)
- Keep titles concise, with a maximum of 100 characters (including spaces) for the main title, and 30 characters for a subtitle
- Use a maximum of one heading hierarchy within the article
- Indicate a quote in the article that may appear on the first page (maximum 110 characters, including spaces)
- Write in flowing text, marking paragraphs with a double line break
- For each figure, insert a reference in the text and a legend below the respective figure [Example: Fig. 1: Figure caption (Source: I.VW-HSG)]
- Use endnotes instead of footnotes for annotations
- Formulate references and citations in the APA style

The authors agree with the purpose of the «St.Galler Trendmonitor für Risiko- und Finanzmärkte» and grant the Institute of Insurance Economics at the University of St. Gallen (I.VW-HSG) the right to publish the manuscript.

## Documents to be submitted:

- ✓ Final version of your article as a Word document with embedded figures
- ✓ Original graphics files of the figures in a PowerPoint format
- ✓ Author portrait photos in JPG or PNG format (300 dpi or higher)
- ✓ Brief information on all authors (maximum 100 characters)

We look forward to your article..

